**Supplier logistics manual appendix**



**Logistics Contacts**

**BENTELER Automotive required Documents**

Version: 1.01

Date: 20.09.2017

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| --- | --- | --- | --- | --- | --- |
| **1. Parties with Process Involvement** | | | | | |
| **1.1. Benteler Automotive** | | | | | |
| **Benteler Plant:**  **Street:**  **Town/Postcode:**  **Country:** | | | **Production Location:**  **Street:**  **Town/Postcode:**  **Country:** | | |
| **Opening Hours – Incoming Goods**  Monday to Friday  Saturday | |  | | | |
| **Contacts** | **Telephone** | **Fax** | | **Mobile** | **Email** |
| **Logistics Manager** |  |  | |  |  |
| **Materials Planning** |  |  | |  |  |
| **Container Management** |  |  | |  |  |
| **Emergency (Hotline)** |  |  | |  |  |
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| **1.2. Logistics Service Providers (where agreed)** | | | | | |
| **Service Provider:**  **Street:**  **Town/Postcode:**  **Country:** | | | **Production Location:**  **Street:**  **Town/Postcode:**  **Country:** | | |
| **Opening Hours – Incoming Goods**  Monday to Friday  Saturday | |  | | | |
| **Contacts** | **Telephone** | **Fax** | | **Mobile** | **Email** |
| **Logistics Manager** |  |  | |  |  |
| **Container Management** |  |  | |  |  |
| **IT contact** |  |  | |  |  |
| **Emergency (Hotline)** |  |  | |  |  |

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| **1.3 Supplier** | | | | | | |
| **Supplier:**  **Street:**  **Town/Postcode:**  **Country:** | | | **Address for Despatch:**  **Street:**  **Town/Postcode:**  **Country:** | | | |
| **Opening Hrs. – Despatch Goods-In**  Monday to Friday  Saturday | |  | | | | |
| **Contact** | **Telephone** | **Fax** | | **Mobile** | **Email** | |
| **Logistics Manager** |  |  | |  | |  |
| **Materials Planning** |  |  | |  | |  |
| **Container Management** |  |  | |  | |  |
| **Emergency (Hotline)** |  |  | |  | |  |
| **BENTELER schedule** |  |  | |  | |  |

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| **1.4. Carrier** | | | | | |
| **Carrier:**  **Street:**  **Town/Postcode:**  **Country:** | | | | | |
| **Waiting Times:**  Cost-neutral | | Max.:       min for unloading and max.       min for loading process | | | |
| **Contacts** | **Telephone** | **Fax** | **Mobile** | **Email** | |
| **Manager Freight Materials Planning** |  |  |  | |  |
| **Materials Planning** |  |  |  | |  |
| **Emergency (Hotline)** |  |  |  | |  |